

THE
Eugene Piano
ACADEMY LLC

No-School Day Camp Registration Form

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Please read through and complete All Pages of this form.

You may type directly onto this form, print it, and send it by mail.

Mail To: PO Box 1116, Eugene, OR 97440 • **Information:** (541) 484-5397

A registration form will be needed for each camp you are registering for.
If you will be registering more than one child, please note that each child needs a separate form.

GENERAL INFORMATION

Camper

First & Last Name

Gender

Female

Male

Parent/Guardian

First & Last Name

Address

Home Phone

Cell Phone

E-mail

Parent/Guardian

First & Last Name

Home Phone

Cell Phone

E-mail

Address (Line 2)

City

ZIP Code



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EMERGENCY CONTACT & MEDICAL INFORMATION

Emergency Contact 1

Home Phone

Cell Phone

Emergency Contact 2

Home Phone

Cell Phone

Medical Information

This information will be kept confidential. Please list any and all issues, no matter how minor. For allergies, be specific as to the nature of the allergy (e.g., topical, ingestion) and severity. Please describe any behaviors that may be disruptive to group learning. Note: If medicines are to be given to child during camp, a Medication Authorization Form must be completed by parent or guardian.

Doctor Name

Phone

Dentist Name

Phone

Please list up to four adults authorized to pick your child up from camp. (Name & Phone)

Comments

Any additional information you would like us to know.



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ENROLLMENT INFORMATION

Please specify which No-School Day Camp you are registering for.

No-School Date

On-Time Registration

(up to 6 days before Camp date)

\$55.00

Late Registration

(1-5 days before Camp date)

\$65.00

Registration and Payment:

A registration form must be filled out for each camper and can be completed by sending your registration form by mail, or email (via our website), at least 1 week (6 days) prior to the start of each camp session. Registrations made after this time will be charged a \$10 late fee. Tuition paid in full (\$55 per day) is due at the time of registration and will reserve your child's place in the camp.

Payments may be made online, by mail, or by phone. Please or mail your payment within five (5) days of registration.

Please make checks payable to Eugene Piano Academy. There will be a \$25.00 fee for all returned checks. Please do not send cash by mail. If full tuition and is not received six (6) days prior to the start of a camp session, your child's place may be forfeited to the next child on the wait list and/or charged a \$10.00 late registration fee.



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PAYMENT INFORMATION

Please provide your payment information below:

I would like to pay for:

Camp Deposit \$75

Camp in Full (May 11-June10) \$285

Camp in Full (Before April 10) \$265

Camp In Full (June 10- Aug. 20) \$300

Camp In Full (April 11-May 10) \$275

Payment By:

Check

Debit/Credit

Online

Check No.

Type

Visa

***Please visit our website to pay online within 7 days of registration**

MC

Discover

Card Number:

Exp. Date:

Late Registration Fee
\$15.00

Check here if you are registering up to 14 days prior to camp.

Total Amount:

*Payments made by check must be received within 7 days of registration or your reservation may be forfeited.

Thank you for you for your payment information.

You will receive a receipt by e-mail as soon as your payment has been processed.

**Please make checks payable to Eugene Piano Academy. You may send your payments to
P.O. Box 11196, Eugene OR, 97440**

To make a payment online, visit www.eugenepianoacademy.com

Cancellation Policy:

If a cancellation is made in writing at least 2 weeks (14 days) prior to the start of the program then 100% of program fees will be refunded, minus the non-refundable deposit. If a cancellation is made within one week (7 days) prior to the first day of camp, 50% of program fees will be refunded, minus the non-refundable deposit. No refunds will be made after camps have begun.



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POLICIES, RELEASE & AGREEMENT

Please keep a copy for your records

Reporting Illnesses & Absences Due to Illness

The Eugene Piano Academy should be notified by phone or email if a child is ill, especially if the illness is communicable. Internally, we keep track of the instances of communicable diseases at camp, and when appropriate will notify the parents of all children that may have been exposed, while respecting the confidentiality of campers and families involved.

Communicable Diseases

Campers who have communicable diseases will be sent home and may not return to camp until the illness has been treated successfully and the camper is symptom free.

Lice

Campers who have signs of head lice (itching, head irritation, etc.) will be removed from their group and escorted to the camp office by the Safety Specialist. If we believe there is a possibility of head lice, we will ask the family to pick their camper up from camp. In order to return to camp, a camper must have had all active lice removed from his or her hair & and no longer show any signs of infestation, itching or irritation.

Discipline Policy

Eugene Piano Academy staff uses the positive techniques of guidance, including logical or natural consequences applied in problem situations, redirection of children to more acceptable behavior, anticipation of, and elimination of, potential problems and encouragement of appropriate behavior rather than comparison, competition or criticism. Consistent and clear rules are established. Staff members encourage children to solve problems rather than imposing solutions and help children to recognize and respect one another's feelings. Counselors encourage pro-social behavior such as cooperation, helping, taking turns and constructive verbal communication to solve problems. The goal is to help children internalize rules and become self-directed in their behavior.

Eugene Piano Academy reserves the right to dismiss a child for consistent behavior that makes it difficult or impossible for the staff to meet his/her needs and/or the needs of other children in the group. This will occur without a refund (or portion thereof) or credit towards a future program. This will occur only after the first warning and a parent/staff discussion has occurred.

Toilet-Training Policy

All campers attending Eugene Piano Academy Summer Camps are expected to be fully toilet-trained by their first day of camp. We ask that families provide an extra set of clothes with campers, if a camper has a history of bathroom accidents. If an accident occurs during camp hours, the Staff and Safety Specialist will notify the camper's primary parent/guardian.

Medical Consent and Release:

I understand that my child will not be released from the program site unless signed out by a parent/guardian, or designee that is listed above. The Academy will do its best to ensure a safe experience, however, I understand that certain mishaps or accidents may occur. In the event of an injury or medical emergency, I hereby give consent to the Eugene Piano Academy, LLC to provide or arrange for all necessary and appropriate medical and/or dental treatment as prescribed by qualified medical personnel.

Photographic and Video Release:

My signature irrevocably grants the Academy to use photographs and/or video of all programs for promotional purposes. Child's first name may appear in printed publications. Denial of this agreement must be submitted in writing, prior to the first camp/day attended.



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POLICIES, RELEASE & AGREEMENT (Continued)

Please keep a copy for your records

Other:

The Parent or Guardian expressly agrees that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Oregon and that this Release shall be governed by and interpreted in accordance with the laws of the State of Oregon. The Parent or Guardian agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provision of the Release which shall continue to be enforceable.

Parent/Guardian Authorization and Agreement:

As the parent, legal guardian, or agency representative of the child name above, I hereby give consent to enroll my child in the specified program operated by the Eugene Piano Academy, LLC. I recognize that my child must follow safety instructions, remain in areas designated by the instructor and assistants, and refrain from behavior that is harmful to him/herself or others. Failure to adhere to the Academy's policies will result in dismissal from the program, without refund of fees. I will assume the financial responsibility of repairing or replacing any and all equipment and/or instruments that become damaged due to my child's negligence.

I have thoroughly read all of the registration information and understand it completely, including the above Parent Authorization and Releases. I have informed the Academy's Director of my child's special needs and considerations. All of the information given is accurate and true to the best of my knowledge.

By signing your name on the signature line you agree to the above terms.

Parent/Guardian Name (Please Print)

Parent/Guardian Signature

Date

(Please keep a copy of this document for your records)

Thank you for your registration. We will be in touch to confirm receipt but please feel free to contact us with any questions before then. We look forward to working with you and your child this summer!