

No-School Day Camp Policies

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Registration and Payment

A registration form must be filled out for each camper and can be completed by sending your registration form by mail, or email (via our website), at least 1 week (6 days) prior to the start of each camp session. Registrations made after this time will be charged a \$10 late fee. Tuition paid in full (\$55 per day) is due at the time of registration and will reserve your child's place in the camp.

Payments may be made online, by mail, or by phone. Please or mail your payment within five (5) days of registration.

Please make checks payable to Eugene Piano Academy. There will be a \$25.00 fee for all returned checks. Please do not send cash by mail. If full tuition and is not received six (6) days prior to the start of a camp session, your child's place may be forfeited to the next child on the wait list and/or charged a \$10.00 late registration fee.

Discipline Policy

Eugene Piano Academy Camp counselors and aids use the positive techniques of guidance, including logical or natural consequences applied in problem situations, redirection of children to more acceptable behavior, the anticipation of and elimination of potential problems and encouragement of appropriate behavior rather than comparison, competition or criticism. Consistent and clear rules are established. Staff members encourage children to solve problems rather than imposing solutions and help children to recognize and respect one another's feelings. Counselors encourage pro-social behavior such as cooperation, helping, taking turns and constructive verbal communication to solve problems. The goal is to help children internalize rules and become self-directed in their behavior.

The Eugene Piano Academy reserves the right to dismiss a child for consistent behavior that makes it difficult or impossible for the staff to meet his/her needs and/or the needs of other children in the group. This will occur without a refund (or portion thereof) or credit towards a future program. This will occur only after parent/staff discussion has occurred.

Toilet-Training Policy

All campers are expected to be fully potty-trained by their first day of camp. If a camper has a history of bathroom accidents then we ask that families notify the Academy and provide an extra set of clothes each day. If an accident occurs during camp hours, the camp counselor will notify the camper's primary parent/guardian.

Communicable Diseases

Campers who have communicable diseases will be sent home and may not return to camp until the illness has been treated successfully and the camper is symptom-free.

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Electronics, Toys, Trading Cards, Pins

Eugene Piano Academy strives to provide a program free from video games, cell phones, audio players, toys and other distractions. Please do not permit your child to bring any of these items to camp as they will be busy throughout the camp day and these items also tend to get lost or misplaced when brought to camp.

Cancellation Policy

If a cancellation is made in writing at least 2 weeks (14 days) prior to the start of the program then 100% of program fees will be refunded, minus the non-refundable deposit. If a cancellation is made within one week (7 days) prior to the first day of camp, 50% of program fees will be refunded, minus the non-refundable deposit. No refunds will be made after camps have begun.

Reporting Absences Due to Illness

The Eugene Piano Academy should be notified by phone or email if a child is ill, especially if the illness is communicable. Internally, we keep track of the instances of communicable diseases at camp, and when appropriate will notify the parents of all children that may have been exposed, while respecting the confidentiality of campers and families involved.

Lice

Campers who have signs of head lice (itching, head irritation, etc.) will be removed from their group and escorted to the camp office by the Safety Specialist. If we believe there is a possibility of head lice, we will ask the family to pick their camper up from camp. In order to return to camp, a camper must have had all active lice removed from his or her hair & and no longer show any signs of infestation, itching or irritation.

Medical Consent and Release:

I understand that my child will not be released from the program site unless signed out by a parent/guardian, or designee that is listed above. The Academy will do its best to ensure a safe experience, however, I understand that certain mishaps or accidents may occur. In the event of an injury or medical emergency, I hereby give consent to the Eugene Piano Academy, LLC to provide or arrange for all necessary and appropriate medical and/or dental treatment as prescribed by qualified medical personnel.

Photographic and Video Release:

My signature irrevocably grants the Academy to use photographs and/or video of all programs for promotional purposes. Child's first name may appear in printed publications. Denial of this agreement must be submitted in writing, prior to the first camp/day attended.